Meeting Minutes June 10, 2026

Pembina Minor Hockey Association
Meeting – Minutes

Date: June 10, 2026
Time: 6:00pm
Location: Board Room - PARS

1. Call to Order

The meeting was called to order at 6:00pm by Ben Yeulet

2. Attendance and Regrets

Present: Ben(President), Shauna(Treasurer), Matthew(Vice President & Game Conduct), Justine(Secretary), Ryan(Development), Jacey(Equipment), Kyla(Ice Scheduler), Chelsey(Registrar), Sarah(League Rep), Kelsey(Fundraising)

3. Adoption of Agenda

Motion: Moved by Kyla, seconded by Jacey that the agenda be adopted as presented. Motion Carried.

4. Approval of Previous Meeting Minutes

Motion: Moved by Jacey, seconded by Chelsey, to approve the minutes of the meeting held on May 8, 2026. Motion Carried**.**

5. Reports

5.1 President's Report:
i) RIC update- we need someone for this role: A few senior refs we can ask.
ii) Ref clinic dates- Tentative
Nov 1- Evansburg
Nov 8- Mayerthorpe

5.2 Vice President's Report:

No new updates

5.3 Secretary's Report:

No new updates

5.4 Registrar's Report:

i) Google Workplace & Emails are now active, updated on website.

ii) Intro to Hockey, OR Learn to Play (for 4 year olds) are both options we can implement: Coach with Coach 1 Training and all other credentials (RIS-AL, Safety, etc) would be required for either program. Board would need to determine if we offer one of these programs, or none at all. Shift forward and vulnerable sector check would be needed. Approximately $65 cost from HA. WIll open registration for Learn to Play (Play Hockey Model) and make brochures. Price remains $150 to members same as previous years.

iii) Criminal Record Checks Due for board members. Please also create an account in HCR if you haven't already so they can be added to profiles.

iv) Bylaws approved, were uploaded to website.

v) July 1st early bird ends. Scheduled post created on social media to be live one week before regular pricing begins. Discussion to disperse posters throughout town and surrounding communities, CRC and SM will work on this and the LTP brochures.

5.5 Treasurer's Report:

i) End of Year Summary-

ii) Switch from servus to ATB Motion (see topic 7.1).

iii) Invest some money in GIC? More discussion needed.

iv) Jerseys $75 each from Evansburg Family Clothing.

Apparel night- Al does not mind if we get stuff from outside, such as towels etc.

5.6 Hockey Development Report:

i) Phase 1 of 4 for female development research

ii) Team development off ice- meeting template for parents and coaches has been created. Working on development plan aligned with Hockey Alberta, goalie development, MCN, Next level Athlete.

iii) Key dates: June 9- EFHL meeting for female operations committee- Reached out to Drayton, Mayerthorpe and Spruce. Probably won't be up and running before season starts. Discussion about an all in girls hockey day.

iv) Goalie equipment- looking into prices, want to purchase before sale is over end of June.

v) Contacted Drayton about tiering for U9.

5.7 Game and Conduct Report:

No new updates.

5.8 Equipment Director's Report:

i) room 6- roughly $600 for materials and contractor to do work.

ii) 3 weeks for jerseys to arrive. U7 will have timbits jerseys. Will need 107 jerseys to replace damaged ones for teams.

iii) Code for cage under stairs and skate sharpening cage changed.

iv) Getting prices for goalie equipment.

5.9 Fundraising Director's Report:

i) Home Town Hockey- Jan 30-31 looks best for Kelsey

ii) Hockey equipment swap/bbq/bottle drive/skating- Tentative Plan - Saturday September 19; will require ice rental. Shauna will request ATCO to BBQ. Plan to do the Bottle drive 10am-12pm, and then meet at the arena at 12-3pm for equipment swap/skating.

5.10 Referee-in-Chief Report:

Vacant

5.11 League Representative Report:

i) Attending Hockey Alberta AGM conference in Red Deer- association will cover travel cost for these meetings.

5.12 Ice Scheduler Report

i) Scheduling ice- proposed schedule for practices presented to the board.

6. Old Business

6.1 Topic:

Discussion summary.

i)Filing cabinet update- storage area for it approved, still need cabinet, SM looking into purchase options.

ii) Jersey deposit policy - still drafting.

7. New Business

7.1 Meeting Motions:

i)Motion to close Servus Credit Account and open new one with ATB- Moved by Shauna, seconded by Kelsey. Motion carried.

8. Group Messaging/Motions:

i)Motion to amend the meeting minutes from May 8, 2026 Section 4.2 iii to allow additional signature as follows: Motion was made to remove previous Treasurer Charlene Morrison from all online banking accounts and grant full online access and signing authority to our new treasurer Shauna Mcminis and secondary signatories as Ben Yeulet and Chelsey Chevrier.

9. Next Meeting

The next meeting will be held on July 8 at 6pm, location TBD.

10. Adjournment

The meeting was adjourned at 7:03pm.